

Arun District Council

REPORT TO:	Policy and Finance Committee – 11 July 2023
SUBJECT:	Council Vision 2022-2023 Annual Report
LEAD OFFICER:	Jackie Follis, Group Head of Organisational Excellence
LEAD MEMBER:	Councillor Matt Stanley
WARDS:	All
CORPORATE PRIORITY / POLICY CONTEXT / CORPORATE VISION:	
<p>The Council Vision 2022-2026 was agreed by Full Council in 2022 and sets out the Council's priorities divided into four key themes against which to measure progress. That is:</p> <ul style="list-style-type: none">a) Improving the wellbeing of Arun District Councilb) Delivering the right homes in the right placesc) Supporting our environment to support usd) Fulfilling Arun's economic potential	
DIRECTORATE POLICY CONTEXT:	
<p>This report updates the council on progress towards key objectives within each theme for the year 2022-2023. The full report will be presented to committees as an important overview of council performance and sits alongside the key performance indicators (KPIs) for 2022-2023 which form the Corporate Plan. The relevant KPIs are presented in separate reports to each committee.</p>	
FINANCIAL SUMMARY:	
Not required	

1. PURPOSE OF REPORT

- 1.1. This report is to update the committee on the end of year performance of the Vision indicators for the period 1 April 2022 to 31 March 2023. The full report will go to the committees that normally receive reports on the corporate plan indicators so that members have a comprehensive overview of performance across the council. The Policy and Finance Committee has overall responsibility for performance.
- 1.2. The report also proposes a process which will give the new council an opportunity to review the current Vision indicators and propose changes and/or additions to the list to be included for 2023/2024 onwards. As the Council Vision sets the overall direction for the Council for the period 2022-2026 changes to the measurement and reporting of priorities and major projects must be approved at Full Council.

2. RECOMMENDATIONS

It is recommended that the Committee:

- 2.1 Notes the report at Appendix 2, which is the first annual report, covering 2022 – 2023, on performance against the Vision indicators for 2022 – 2026; and
- 2.2 Agrees to establish a Task and Finish Working Party entitled 'The Council Vision Working Party', with agreed terms of reference as set out in Appendix 3, to review the current Vision Indicators and make proposals on any changes needed for the remainder of the Corporate Plan period, 2022 – 2026.

3. EXECUTIVE SUMMARY

- 3.1 The Council Vision 2022-2026 was approved at Full Council in March 2022. To support the Vision, we have a comprehensive set of measurable performance indicators which allow us to identify how well we are delivering across a full range of services. Two kinds of indicators were agreed at the Policy and Finance Committee on 17 March 2022. The first of these are the subject of this report, the 'Vision Indicators' and this is the first annual report on them. These annual indicators primarily update progress against high level milestones. Following local elections in May 2023, the report also recommends a process which gives councillors the opportunity to review the indicators and propose changes to them for the remainder of the 2022 – 2026 Corporate Plan period.
- 3.1 Covered in a separate report are the Key Performance Indicators which are primarily numeric and operational and measured and reported quarterly to committees.

4. DETAIL

- 4.1 The Vision was developed with elected members at a series of workshops and agreed by Full Council. It is an important and living document in that it sets out the Council's goals and guides decision-making for the period.
- 4.2 The Vision sets out four key themes with overall aims for each and more information on how we will achieve them. The Vision is attached at Appendix 1. The key themes are:
 - a) Improving the wellbeing of Arun District Council
 - b) Delivering the right homes in the right places
 - c) Supporting our environment to support us
 - d) Fulfilling Arun's economic potential
- 4.3 This report looks back at performance over the last year and informs members about progress towards the Vision. It is also part of a complex web of information which will help to inform work on priorities and future service decisions.

4.4 The committee meetings that have received the Annual Vision Report are as follows:

Committee meeting	2023/24 date
Planning Committee	7 June 2023
Planning Policy Committee	8 June 2023
Economy Committee	13 June 2023
Environment Committee	15 June 2023
Housing & Wellbeing Committee	20 June 2023
Licensing Committee	23 June 2023
Corporate Support Committee	27 June 2023
Policy & Finance Committee	11 July 2023

4.5 Appendix 2 is the detail of progress against Vision indicators that were agreed by Full Council. The appendix shows each indicator, which Vision theme it sits under, the service area primarily responsible for its achievement, the responsible director, detailed specific targets if applicable, the end of year outturn and commentary explaining the background to the outturn.

4.6 There are 41 Council Vision indicators which have been set for the four-year period of the Council Vision, primarily because these are strategic in nature and will not normally be achieved in one year. In some instances, they will not be achieved within the four years, but the Council should be able to demonstrate progress towards important longer-term objectives.

4.7 There are also indicators on targets where work is still to be started, where this will happen within the four years, but not necessarily the first year.

4.8 In other instances, for example CV8, particular initiatives which relate to the indicator will emerge throughout the period. These will generally have been reported to individual committees during the year, but the annual report is a useful summary for all councillors.

4.9 Review of Indicators

This report is the first annual report on the Vision Indicators which cover the Corporate Plan 2022-2026. It is recommended that a Task and Finish Working Party is established to review the indicators and the draft Terms of Reference for the Working party are attached at Appendix 3.

5. CONSULTATION

5.1 No consultation has taken place.

6. OPTIONS / ALTERNATIVES CONSIDERED

- a. To review the report
- b. To request further information and/or action

7. COMMENTS BY THE GROUP HEAD OF FINANCE/SECTION 151 OFFICER

7.1 There are no direct financial implications arising from the recommendations of this report. However, Members will be aware that delivery of the Council's Vision is dependent on the availability of financial resources. To this end, Members will continue to receive updates on the following matters:

- The Council's in-year financial performance/budget monitoring
- The annual budget setting process (Members will be directly involved in this)
- The Council's medium-term financial forecast

From time to time, it may be necessary to divert resources from one service area to another to deliver objectives. This will need to be done as much as possible within the existing budget parameters in order to protect the Council's financial position. Both Officers and Members have a key role to play to ensure that this happens.

8. RISK ASSESSMENT CONSIDERATIONS

None required.

9. COMMENTS OF THE GROUP HEAD OF LAW AND GOVERNANCE & MONITORING OFFICER

9.1 Additional indicators will require Full Council approval, and any legal support to individual projects will be provided through a combination of the in-house Legal Services team and any required use of external legal support.

9.2 The Constitution (Part 3 – Responsibility for Functions) sets out how Working Parties are to be established and their reporting lines:

1. The council and any committee may establish working parties with responsibility for specific functions or tasks based on the following terms:

a) Agreed terms of reference, or if that is not practical the scope of the function/task to be undertaken

b) The size of the membership of the working party

c) How membership will be agreed, either nominated at the time the working party is established or through nomination by the group leaders based on proportionality rules

d) Proposals for the allocation of seats if vacancies occur, or whether to leave seats vacant

e) The timescale for the work to be undertaken

2. Working Parties will then:

a) Review their terms of reference and recommend any changes for approval to their parent body (full council or a committee).

b) Make recommendations and report back to their parent body on the outcomes of their work.

c) Meet in private, unless the working party agrees that meetings should be held in public and proper notice is given in accordance with the requirements of the Committee Procedure Rules at part 5 of this constitution.

10. HUMAN RESOURCES IMPACT

Not applicable

11. HEALTH & SAFETY IMPACT

Not applicable

12. PROPERTY & ESTATES IMPACT

Not applicable

13. EQUALITIES IMPACT ASSESSMENT (EIA) / SOCIAL VALUE

Not applicable

14. CLIMATE CHANGE & ENVIRONMENTAL IMPACT/SOCIAL VALUE

Not applicable

15. CRIME AND DISORDER REDUCTION IMPACT

Not applicable

16. HUMAN RIGHTS IMPACT

Not applicable

17. FREEDOM OF INFORMATION / DATA PROTECTION CONSIDERATIONS

Not applicable

CONTACT OFFICER:

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BACKGROUND DOCUMENTS: None